



## MINUTES OF A REGULAR MEETING

### STRATA COUNCIL VIS4673

Monday, August 14<sup>th</sup>, 2017 [Start Time 6:30PM]

1621 Meadowood Way, Qualicum Beach, Little Qualicum River Village

**Council:** Dana Mellway, Elaine Peligren, Nadeen Brewer, Linda Guild, Don Laughton,  
Tim Peligren, John Mainland

**Absent:** Brian Gallagher, Korina Richards

#### 1. Call to Order

Dana Mellway, President, called the meeting to order at 6:30 p.m.

#### 2. Approval of Agenda

**Moved:** Linda

**Second:** Elaine

Move to approve the agenda as presented.

**Carried**

#### 3. Approval of Previous Minutes from July 24<sup>th</sup>, 2017

**Moved:** Dana

**Second:** Elaine

Move that Council approve and accept the minutes from the July 24<sup>th</sup>, 2017 meeting as presented.

**Carried**

#### **4. Treasurer's Report**

Treasurer's Financial Report to August 14<sup>th</sup>, 2017 as provided to Council.

**Move: Nadeen**

**Second: Linda**

Delinquent accounts in terms of WATER bills will be issued fines.

All are non-cancellable and irreversible and will continue to be fined \$10 on the 1st of each month until paid.

Move to approve the Treasurer's Report as presented to Council.

**Carried**

#### **5. Old Business**

##### **a.) Review Water system Timeline**

Nothing to report at this time.

##### **Water System Report:**

Attached are the July 1st, 2017 to July 31st, 2017 Reservoir Readings, Daily.

Residual Chlorine Readings & Chlorine Tank Depth.

Maintenance & Operations of water system.

[Exhibits A1-A3]

##### **b.) Expenditures for Approval**

No expenditures to approve at this time.

##### **c.) Notice of Civil Claim Suit – Noel Stephen & Judith Munkholm**

Nothing new to report at this time.

##### **d.) Depreciation Report Update**

Council will make recommendations once the report is reviewed in detail.

##### **e.) Bridge Replacement**

Rails and Approaches to be completed.

##### **f.) 2016 – 2017 Task List**

Council continues to move forward on task list items.

##### **g.) Civil Resolution Tribunal**

Council is continuing to meet the requirements of the CRT and submitting all required documents as requested.

#### **6. By law Enforcement**

Reminder to obtain your ORV sticker you must have proof of Insurance and drop off your request to Strata Council mailbox in the Gate house mail.

#### **7. Reports**

**a.) Design Review Committee**

Nothing new to report at this time.

**b.) Common Property**

Nothing new to report at this time.

**8. Correspondence**

**Move: Don**

**Second: Linda**

Move that Council approve a letter to be sent to SL#29.

**Carried**

**9. Significant Events**

**a.) Village Community Events**

Refundable bottle recycling at Garbage area will be suspended until a volunteer comes forward to help.

**b.) Corcan-Meadowood Residents Association Report**

Nothing to report at this time.

**10. New Business**

**Move: Nadeen**

**Second: Linda**

Move to authorize Dana Mellway to represent Council in the CRT dispute # ST-2017-003613

**Abstained: Elaine and Tim**

**Carried**

**11. Next Meeting Date**

The next Regular Council Meeting is scheduled for Sunday, September 17th, 2017 at 2:00 p.m. located at 1621 Meadowood Way, Qualicum Beach, B.C.

**11. Adjournment**

**Moved: Linda**

**Second: Don**

There was no further business and the meeting adjourned at 7:45 p.m.

**Carried**

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**Dana Mellway, President**

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**Date**

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**Nadeen Brewer, Recording Secretary**

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**Date**

July 2017 Daily Reservoir Readings

Date	Time	Depth	Temp.	Well#1	Well#2	Well#9	Well#13	Res.Flow	total
				6769	35437	34933		98746	# 13
1	750	8.4	13					98954	
2	820	10.7	13					99114	
3	625	10.7	13					99258	
4	630	10.7	13					99455	
5	745	8.8	13					99661	
6	800	10.3	13					99946	
7	745	10.6	12					100033	
8	740	10.2	12					100201	
9	745	10.7	12					100343	
10	750	10.3	12					100454	
11	805	10.5	12					100635	
12	735	10.2	12					100776	
13	725	10.3	12					100920	
14	746	9.5	12					101110	
15	730	9.8	12					101318	3775
16	830	10.3	12					101509	3813
17	740	10.1	12					101721	3863
18	625	10.3	12					101919	3907
19	625	9.7	12					102129	3956
20	615	10.2	12					102336	3999
21	650	10.5	12					102540	4037
22	755	10.5	12					102733	4042
23	700	10.8	12					102913	4042
24	640	10.5	13					103070	4042
25	720	10.4	13					103297	4071
26	605	10.4	13					103563	4130
27	535	10.1	13					103717	4165
28	740	10.3	13					103906	4212
29	715	10.4	13					104109	4259
30	720	10.3	13					104283	4308
31	653	10.5	13					104472	4377
Meter Readings				878	1373	1137	346	3118	
Total consumption				1572	1874	2413			5859
comments									
Don Buchner									

- Total usage = 5859 cm or 1,288,980 Gal.
- Approx 195 cm daily or 42,966 Gal.
  - We are up about 40cm per day from last month.
- We should really try to conserve a little more as the pumps are barely keeping up with the demand.
- All water tests have been good.

July 2017 Daily Residual Chlorine Readings							
Date	reservoir	SL 51	SL 27	Washrooms	SL 201	SL 177	SI 281
1	.2				.2		
2	.2			.2			
3	.2	.2					
4	.2		.2				
5	.2					.2	
6	.2				.2		
7	.2			.2			
8	.2	.2					
9	.2		.2				
10	.2					.2	
11	.2				.2		
12	.2			.2			
13	.2		.2				
14	.2	.2					
15	.2					.2	
16	.2				.2		
17	.2			.2			
18	.2		.2				
19	.2	.2				.2	
20	.2						
21	.2				.2		
22	.2			.2			
23	.2		.2				
24	.2	.2					
25	.2					.2	
26	.2				.2		
27	.2			.2			
28	.2				.2		
29	.2		.2				
30	.2					.2	
31	.2			.2			

July 2017		Daily Arsenic test on Reservoir outflow UG/L				
Date	Time	Well #1	Well#2	Well#9	Well#13	Reservoir
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						
16	9:30AM					.0002
17	8:00				7 PPB	2 PPB
18	6:25				5	2
19	6:25				6	<2
20	6:15				7	<2
21	6:50				7	2
22	7:55				6	<2
23	7:00				7	1
24	6:40				7	<1
25	7:20				7	<2
26	8:00				7	1
27	7:35				7	<2
28	7:40				7	1
29	7:40				7	2
30	7:20				7	<2
31	6:55				7	1



## AGENDA OF A REGULAR MEETING

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1. Call to Order
2. Approval of Agenda
3. Approval of Previous Minutes from July 24th, 2017
4. Treasurer's Report
5. Old Business
  - a.) Review Water System Timeline
  - b.) Expenditures for Approval
  - c.) Notice of Civil Claim Suit – Noel Stephen & Judith Munkholm
  - e.) Depreciation Report Update
  - f.) Bridge Replacement
  - g.) 2016-2017 Task List
6. Bylaw Enforcement
7. Reports
  - a.) Design Review Committee
  - b.) Common Property
  - c.) Correspondence
8. Significant Events
  - a.) Village Community Events
  - b.) Corcan-Meadowood Residents Association Report
9. New Business
  - a.) Civil Resolution Tribunal
10. Next Meeting Date
11. Adjournment